



***Know how, right now!***

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## INTRANET INSTALLATION OPTIONS

When it comes to deciding how you want to install your intranet, you have a few choices:

- ✓ Self-hosted on a network server  
You will simply install the INTRANET folder on a shared drive and direct everyone to the intranet home page (ie: <F:\INTRANET\index.htm> would be the browser address used by your staff if you install AgencyCentral on your F: drive). This is the easiest method and is how most of our agencies have chosen to run AgencyCentral.
- ✓ Self-hosted on a Web server  
By installing the intranet on a Web server such as IIS or Apache with FrontPage extensions loaded, you gain extra functionality such as search and HTML form capabilities. While some agencies with highly technical staff have done this, it will entirely be up to your agency to configure and maintain the Web server for you. We can only provide support on the pages contained within the intranet.
- ✓ Self-hosted on the Internet  
If you want access to the intranet from outside the agency, you may choose to install the intranet in a password-protected folder on your Web site. We strongly recommend that you contact the Web hosting company who hosts your current site to ensure that they are able to install FrontPage extensions on their server. This will make it much easier for you to update and maintain your intranet.
- ✓ Hosted by us on the Internet  
If you are concerned about finding the time to maintain your intranet or don't have anyone on staff who is able to take on any additional responsibilities, we offer an expanded Agency Partnership program that includes hosting your intranet on our password-protected server, along with 1½ hours of support each month that can be used to update the intranet for you or show you how to do it. Visit [www.intranetconcepts.com/hosting](http://www.intranetconcepts.com/hosting) for further details and pricing on this program.